

DEBDEN PARISH COUNCIL

*MINUTES OF A MEETING OF THE DEBDEN PARISH COUNCIL
HELD ON WEDNESDAY 6TH JANUARY 2010 AT 8 PM IN THE
DEBDEN MEMORIAL HALL, DEBDEN*

Present: William Bidwell – Chairman
Andrew Tetlow
April Gardner
Charles Turner
Shaun Ruffles

Elaine Culling - Clerk

David Matthews
One member of the public

Action

10/01. Apologies for Absence

Apologies were received and accepted from **Cllr Sando**.

10/02. Declaration of Interests

To receive any 'personal' or 'personal and prejudicial' interests relating to items on the agenda.

Cllr Tetlow declared an interest in item

10/05. Planning, Application No: UTT/1587/09/FUL & UTT/1588/09/LB
New House Farm, Purton End, Debden

Ex-Agenda

District Councillor Report – apologies for absence received.

Footpath Report – *Cllr Turner to provide an update regarding the slippery bridges.*

The footbridges affected are currently being identified and once noted will be fitted with wire in order to make them safe.

10/03. Minutes of the Last Meeting

The **Chairman** signed as a correct record of events the minutes of the meeting held on 2nd December 2009.

Matters arising from the minutes:

1. 09/152. Wooden Gates at Debden Green

The Clerk to report back on the answer, from Essex County Council Highways, regarding the installation of a flashing sign to alert drivers to the approaching cross-roads.

Carried forward to the next meeting as a response is still awaited.

Matters arising from previous minutes:

1. 09/141. Sign at Recreation Ground

The Clerk to report back on progress with obtaining the sign for the Play Area.

The sign has been ordered and should be delivered and fitted soon.

2. **09/132. Matters for Further Discussion** – *Debden Millennium Committee's request to hold celebrations at the Recreation Ground on the weekend of 22/23 May 2010.*
Still awaiting confirmation of the date.
3. **09/117. Storage for Equipment at Recreation Ground**
Cllr Ruffles to report back regarding the options and corresponding costs.
Carried forward to the next meeting. **SR**
4. **09/88. Play Area**
Cllr Gardner to report back on progress regarding grant applications/questionnaire.
The grant for £10,000 from the BAA Communities Trust has now been received and a letter of thanks will be sent. **AG**
Work on replacing the aerial runway has commenced, and a letter of thanks to the Searle Trust submitted.
Grant applications continue and Waitrose have advised that the project is to be included in their 'Community Matters' scheme.
It is intended to hold an exhibition of the three play area proposals received in the Village Hall, sometime in February. Both parents and children will be able to vote for their favourite. **AG**
5. **09/22. Pavilion**
Cllr Turner to confirm if all work now completed.
All work has now been completed.
6. **09/76. Allotments**
Cllr Ruffles to provide a progress report regarding provision of the new water point/signing of the new contracts.
Carried forward to the next meeting **SR**

10/04. Public Forum

There will be 15 minutes available for Public Forum, if required, and the opportunity for members of the public to register with the Chairman should they wish to speak on a particular agenda item.

No requests made

10/05. Planning

Applications

To consider any comments to be returned to Uttlesford District Council on the following applications:

Application No: UTT/1587/09/FUL & UTT/1588/09/LB. Conversion of granary to studio and extension to granary. Erection of double garage.

Location: New House Farm, Purton End, Debden

Object – it was noted that discussions with the Conservation Officer highlighted the need for the new extension to the Granary to be subservient to this historic and listed building.

The plans however show the extension as having the same height and mass as the Granary.

The council agree with the Conservation Officer's view that constructing the extension to the same scale would impact on the visual character of the Granary and also increase the development's visual dominance on the listed courtyard of buildings to the south of the proposed development.

Accordingly the council is of the opinion that it would be more appropriate for the new extension to be single storey in line with the height of the existing garage. **SR**

Application No: UTT/1664/09/FUL & UTT/1665/09/LB. Change of use of barn No.1 to form 1 No. dwelling and alterations to cart-shed to form garage.
Demolition of lean-to on barn No. 1

Location: Brick House Farm, Newport Road, Debden

No Comment

SR

Results - None

10/06. Finance – report circulated

To receive the end of 3rd quarter management accounts

To consider a donation to the Uttlesford Citizens Advice Bureau

It is estimated that during the period April 2008 and March 2009 Uttlesford CAB helped approximately 22 residents of Debden.

Uttlesford CAB is now faced with extra costs and additional demand for its services, and for this reason they have approached the council for a donation.

It was resolved that the Council, in accordance with its powers under section 142 of the Local Government Act 1972 (as amended by Local Government and Housing Act 1989, section 38) should incur the following expenditure:

£100 to the Uttlesford Citizens Advice Bureau.

Clerk

To consider and agree the 2010/11 budget.

The proposed budget was unanimously agreed and accordingly the precept will be increased by £500 to £14,000 for the coming year.

The **Chairman** and **Clerk** duly signed the precept request form which will now be submitted to Uttlesford District Council.

Clerk

Receipts

£10,000 donation received from the BAA Communities Trust towards the new play equipment.

The following cheques to be approved for payment and signed:

Parish Council account

000084	£61.77	Mrs J. Rowland (Baskets and winter pansies for village)
000085	£100	(Donation towards the running costs of the Village Shop)
000086	£308.15	E. Culling (£284.55 Net Salary/office & telephone expenses, £23.60 mileage costs)
000087	£71	Tax Office (Tax/Ni due)
000088	£43.59	A&J Lighting Solutions (December & January Street Light Maintenance)

Recreation Ground Account

000023	£495	M. Ridgwell (Balance on work completed at Pavilion)
000024	£276	MD Landscapes (Grass cutting at Rec in September and October)

Direct Debits

PC Acc	£22.26	E.ON (Monthly energy use by Street Lights)
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10/07. Sign at Recreation Ground

To consider the proposed wording for the general sign and to finalise and agree on its location.

Debden Recreation Ground

Parking is reserved for users of the facilities only.

Strictly no barbecues

Organised sporting events by permission of the Parish Council only.

Please clear up after your dog and use the appropriate bin.

Carried forward to the next meeting.

Clerk

10/08. Recreation Ground

Car Park

To discuss the poor state of the car park, and to consider how best to address this both in the short and long term.

It was agreed in the short term that some road planings will be acquired and appropriately distributed.

AT/CT

In the long term it was not considered cost effective to make any further repairs until such a time as the new Village Hall had been built.

To further discuss the issues regarding the car park being used as a general car park for the village rather than just for users of the Recreation Ground, Village Hall and Shop.

With limited space available cars are overflowing onto the adjacent grass verges, causing both a hazard and a mess

To consider possible solutions to this problem and agree a way forward.

Enquiries regarding any extra land being made available had been unsuccessful.

Accordingly it was agreed to shelve this item pending the new Village Hall plans.

Grass Cuttings on Rec

To agree how best to deal with the recent practice of garden waste being dumped onto the Recreation Ground from the adjacent properties.

Cllr Ruffles agreed to assess the scale of this problem and to report back to the next meeting.

SR

10/09. Matters for Further Discussion

For Councillors to raise any items that need to be discussed at a future meeting.

Cllr Turner proposed that a letter be sent to the Memorial Hall Trustees congratulating them on the recent improvements made.

This was unanimously agreed with the **Chairman** to write.

WB

10/10. Date of Next Meeting

The next meeting is to be held on Wednesday 3rd February 2010 at 8pm at the Debden Memorial Hall.

Meeting Closed at 20.50pm

Signed (Chairman).....

Date: 3rd February 2010