

DEBDEN PARISH COUNCIL

*MINUTES OF A MEETING OF THE DEBDEN PARISH COUNCIL
HELD ON WEDNESDAY 5TH MAY 2010 AT 7 PM IN THE
DEBDEN MEMORIAL HALL, DEBDEN*

Present: William Bidwell
Andrew Tetlow
Sara Walsh
April Gardner
Shaun Ruffles
Paul Sando
Charles Turner

Elaine Culling - Clerk

Action

10/55. Election of Chairman

Cllr Bidwell was nominated as Chairman.
Proposed: **Cllr Tetlow**. Seconded: **Cllr Turner**.
There were no other nominations.
Cllr Bidwell was unanimously elected Chairman.

Cllr Bidwell signed the declaration of Acceptance of Office of Chairman, countersigned by the **Clerk** as Proper Officer of the Council.

10/56. Election of Vice-Chairman

Cllr Ruffles was nominated as Vice Chairman.
Proposed: **Cllr Turner**. Seconded: **Cllr Tetlow**.
There were no other nominations.
Cllr Ruffles was unanimously elected Vice Chairman.

10/57. Apologies for Absence

All members present

10/58. Declaration of Interests

To receive any 'personal' or 'personal and prejudicial' interests relating to items on the agenda.
None declared.

10/59. Minutes of the Last Meeting

The Chairman signed as a correct record of events the minutes of the meeting held on 7th April 2010.

Matters arising from the minutes:

1. 10/41. Public Forum – Allotments

Cllr Ruffles to report on the keeping of ducks and chickens at the allotments. Having visited the Allotment site, **Cllr Ruffles** was satisfied that the ducks and chickens were being kept in humane conditions.
He will advise the resident who raised the issue accordingly.

SR

2. **10/44 Finance – Football Club**

Cllr Sando to report back following contact with the Football Club regarding their outstanding fees and Pavilion costs.

Although money has now been received for the 08/09 season, fees and Pavilion costs for the 09/10 season remain outstanding.

Cllr Sando will continue to pursue this debt.

In addition it was agreed to review the terms of the Football Club contract for the 10/11 season at the July meeting.

PS

Clerk

Matters arising from previous minutes:

1. **10/14. Public Forum**

Dog Bins

Cllr Tetlow/Cllr Turner confirmed that the new dog bins are now installed

2. **10/14. Public Forum**

Overgrown Hedge

Cllr Ruffles confirmed that this has now been cut back.

3. **10/08. Grass Cuttings on Rec**

Cllr Ruffles reported that the grass cuttings had now been removed from the Recreation Ground.

District Councillor Knight to report back regarding the possibility of having green waste skips in the village.

Uttlesford District Council has advised that it is too late to request a green waste skip for the current year. **District Councillor Knight** has asked that the village benefit from a skip next year, and has advised the Parish Council to confirm this request later in the year.

Clerk

4. **09/76. Allotments**

To receive an update regarding installation of the new water point.

Nothing to report.

10/60. Public Forum

There will be 15 minutes available for Public Forum, if required, and the opportunity for members of the public to register with the Chairman should they wish to speak on a particular agenda item.

No members of the public were present.

10/61. Planning

Applications

To consider any comments to be returned to Uttlesford District Council on the following applications:

Application No: UTT/0715/10/FUL. Extension to enlarge dwelling to two and a half storey with extension to garage incorporating first floor accommodation.

Location: Little Gables, Deynes Road, Debden

No Comment

Application No: UTT/0750/10/FUL. First floor rear extension.

Location: The Small Barn, Smiths Green, Debden

No Comment

Results

Application No: UTT/0335/10/LB. Insertion of 2No. replacement windows

Location: 56 Wash Cottages, Thaxted Road, Debden

Conditional Approval

10/62. Hard Standing at Allotments

A grant application has now been submitted to Uttlesford District Council, although any grant received will need to be match funded.

To consider whether to proceed with the works now by using money allocated under another budget heading or by using money from the council's reserves.

The cost for work is £1475 + vat.

It was agreed to proceed with the work now using the money that is currently allocated towards the purchase of a storage container on the Recreation Ground. The **Clerk** will authorise the company to proceed and the **Chairman** will advise the Allotment holders.

Clerk/WB

It will be investigated whether there is a funding stream available that would allow the purchase of the storage container to still go ahead.

SR

10/63. Finance**Rental of Village Hall**

Following clarification, from Cllr Ruffles, regarding the issue of paying rent to the Village Hall as opposed to making a donation to the New Village Hall Fund, to agree how to proceed.

A total of £96 rent will be due for meetings held in 2010; a donation of £200 has been budgeted for.

It was agreed to pay the £96 rent, and to reduce the donation to £104.

Clerk

Receipts

£7,000 received from Uttlesford District Council as the first instalment of the 2010/11 precept.

The following cheques to be approved for payment and signed:Proposed: **Chairman**Seconded: **Cllr Tetlow****Parish Council account**

000109 £412.31

E. Culling (£382.71 Net Salary/office & telephone expenses, £29.60 mileage costs)

000110 £96.21

Tax Office (Tax/NI due)

000111 £22.03

A&J Lighting Solutions (St. Light Maintenance in May)

Recreation Ground Account**Direct Debits**

PC Acc £22.26

E.ON (Monthly energy use by Street Lights)

10/64. Cricket Nets at Recreation Ground

To consider the purchase of cricket nets at an estimated cost of £800 - £1000.

Note: there is no allocation for this in the 2010/11 budget. To proceed will either mean using money allocated under another budget heading, using money from the reserves or applying for a grant.

It was agreed to proceed with the purchase of suitable cricket nets using money that is currently allocated toward the purchase of new benches at the Pavilion, supplemented with money from the Council reserves, if necessary.

CT

10/65. Matters for Further Discussion

For Councillors to raise any items that might need to be discussed at a future meeting.

An invoice has been received for repairs to the external light at the Village Shop. It is maintained that this light was installed, at the request of the Parish Council, a number of years ago, and remains the property of the Council.

As there is no reason to believe otherwise, it was agreed that a cheque be raised, under the budget heading of Street Lighting, for payment at the June meeting.

Clerk

The light in question will also be included in the list of Council assets.

Clerk

Yuva has contacted the Parish Council to ask that they be permitted to prune the Ash Tree that is overhanging their property.

It was agreed that a letter be sent to state that although the Council was content, permission to carry out any work would be required from Uttlesford District Council as the tree in question is thought to be subject to a Tree Preservation Order.

Clerk/WB

The Footpath Wardens are to be invited to attend the June meeting in order to report on the bridges.

Clerk

10/66. Date of Next Meeting

The next meeting is to be held on Wednesday 2nd June 2010 at 8pm at the Debden Memorial Hall.

Meeting closed at 19.50pm

Signed (Chairman).....

Date: 2nd June 2010