

DEBDEN PARISH COUNCIL

**MINUTES OF A MEETING OF DEBDEN PARISH COUNCIL HELD ON WEDNESDAY,
2ND OCTOBER, 2019 AT 8.00 PM IN THE MEMORIAL HALL, DEBDEN**

Present:

Cllr S. Walsh	(SW) Chairman
Cllr C. Bunting	(CB)
Cllr C. Diggins	(CD)
Cllr A. Gardner	(AG)
Cllr B. Lindsell	(BL)
Cllr J. O'Brien	(JO'B)
Cllr S. Watson	(StephW)

In attendance:

Mrs. C. Griffin, Clerk.	(CG)
Dist Cllr S. Luck	
10 members of the public	

The Chairman welcomed everyone to the meeting.

19/105 Apologies for absence

No apologies were received.

19/106 Declarations of Interests

To receive disclosures of pecuniary and non-pecuniary interests in items on the agenda

No declarations of interest were received

19/107 Public participation

Members of the public are permitted to make representations, and give evidence in respect of any item of business included on the agenda and other matters of interest

- The current condition of the village pond
(The Clerk will obtain some professional advice and report back)
- Letters to the Parish Clerk
(The Chairman said these would be read under the public session in future)
- When did the PC approve the demolition of the Pavilion
(The Chairman said we would check the records)
- Confirmation that the Precept would not be used to fund the Village Hall
(The Chairman advised that the PC cannot make a decision on this until a request is made)
- The alternative plan for the village hall should be considered as a compromise
(The Chairman noted the comment but said it is not the PC's responsibility)
- Could you please address the change from Parish Council notes to news bytes in the Parish Pump.

- A notice should be placed on the Post Office when it is closed for holidays (This is not the PC's responsibility)
- When will the Shop be re-opening (The lease has been agreed by the VHT. It is now up to them to ask the PC, as Custodian Trustee, to sign the lease)

19/108 To approve and authorise the Chairman to sign the Minutes of the Meeting of the Council held on 7th August 2019

It was resolved that the minutes should be signed as a correct record

Proposed: SW

Seconded: CB

All agreed

19/109 To approve and authorise the Chairman to sign the Minutes of the Meeting of the Council held on 4th September 2019

Following an amendment to 19/094 it was resolved that the minutes should be signed as a correct record.

Proposed: SW

Seconded: CB

All agreed

19/110 To discuss planning applications and receive an update on any other planning matters

The following application was received after the agenda was issued:

UTT/19/2391/HHF The Cottage, High Street

Retrospective application for the erection of a single storey garden building for domestic use.

To be included on Agenda for November.

The following applications have been refused:

UTT/19/1037/ The Old Barn, Slough Farmhouse

Application for removal of condition 5 of UTT/16/3058/OP

UTT/19/1938/HHF Walnut Cottage, Debden Green

Demolition of front porch and erection of single storey front extension

The following Appeal has been dismissed:

Appeal Ref. APP/C1570/W/19/3231500 Land west of Thaxted Road

The matter regarding letters not being placed on the UDC website is ongoing.

19/111 To receive a report from each Councillor on their areas of responsibility

Public Rights of Way, Stansted Airport, Transport and Carver Barracks - Cllr Lindsay

Essex County Council have been advised of a safety issue on the path from Waldegraves Farm to the Newport pit. I am not progressing Byways issues at the moment.

There is an ECC consultation (open until 4th November) on the 313 bus route from Saffron Walden to Dunmow. I have suggested that the size of the bus should be reduced. As this service is used by people living at Carver Barracks, I will liaise with Tina Knight on this.

School, Parish Pump, Publicity and Website - Cllr Diggins

There will be an Open Day at the School on 21st October at 9.30am.

There was a Parish Pump meeting earlier this week and the Committee is considering making changes to the constitution. To be included on the agenda for the November PC meeting.

When a reply is received from UDC on the adoption of the two 'phone boxes an item will be included on the agenda to discuss how they could be used in the future.

Village Hall, Village Shop and Pavilion - Cllr O'Brien

The lease for the Shop has been agreed.

The first draft of the revised Recreation Ground Trust (RGT) deed has been received and there are some questions which I need to answer. The RGT will arrange a meeting within the next two weeks and then give a report at the next PC meeting.

I have contacted ECC regarding the Manorial Rights and I am preparing an application. The existing plan is not suitable for registration at the land registry. I have the name of a specialist in this field but I am hoping to get information from ECC.

Village Events and Neighbourhood Watch - Cllr Watson

The cost of two new flower tubs for Ivy Todd Hill, plus autumn bedding for all the village tubs, should be added to the next agenda for approval.

A small gardening team have been established to assist people in the bungalows at Highfields with their gardens. The team will be undertaking an Autumn clean up shortly followed by further help in the Spring.

Regarding the changes to the notes in the Parish Pump, if contact details are provided, I will visit the elderly residents.

Plans are under way for the 2020 Fete on 9th and 10th May. Tina Knight asked for information on the planned events.

The Pavilion has been cleaned and the Youth Football team will now decorate the inside.

Playground, Publicity and Website - Cllr Gardner

The majority of the playground repairs have been addressed and the remaining minor issues are in hand.

Open Spaces and Allotments – Cllr Bunting

A meeting was held with a new Allotment tenant and he will be taking on one of the four vacant plots. Owing to a communication problem the Clerk will meet him again and advise all tenants of contact details to be used when the Invoices are sent out in the Spring.

19/112 To receive an update from the Parish Clerk

- I have contacted ECC again regarding the container on the grass verge at Debden Green. There is no extension to the original permit on record. It has now been reported to an Inspector, report reference 2634186.

- I have not received confirmation that the Special Project Reserve Account has been opened. The bank have advised that Cllr Bunting has been added to the list of signatories.
- The reply from our Insurance company regarding the pond wall has been circulated. We will need to comply with their requirements.
- The Hundred Parishes Society, which the PC has recently joined, gives details of their activities in the “What's On” section of their website www.hundredparishes.org.uk. This should be included in Parish Pump.
- Cllr Diggins requested details of email exchanges with UDC regarding the advert in the Parish Pump in March. These were sent with other information from the Electoral Commission for the Parish Pump meeting.
- I contacted Carver Barracks requesting a meeting for the Chairman with Col Garcia and was advised to contact Tina Knight who has now replied.
- Dist Cllr Luck asked me to highlight the information which was forwarded on fire safety
- There is a meeting at UDC on 24th October regarding Neighbourhood Planning and Design Statements, Newport Quendon & Rickling Neighbourhood Plan is now at Reg 16 and available on the UDC website.
- I have received several enquiries about the Pond and Shop.
- Details of the public consultation on Stephenson's Service 313 have been placed on the notice board.
- UDC have reopened the Community Project scheme, applications to be submitted by 28th November. (Several suggestions were proposed which Cllr Gardner will look into)
- I have received a request for a donation from Homestart Essex.
- The owners of Mill Farmhouse were asked to contact ECC regarding placing a mirror on the verge near the entrance to the Allotments. They have already contacted ECC who do not allow mirrors on their verge. Therefore they would like permission, in principle, to position a mirror on the PC's land near the Allotment entrance.
(Cty Cllr Simon Walsh will be asked why ECC do not give permission and advice will be obtained from our insurance company)

19/113 To discuss and agree arrangements for the Remembrance Services on Sunday 10th November and Monday 11th November 2019 and approve a donation to the Poppy Appeal

The Clerk outlined the arrangements for the services in previous years. The Chairman agreed to lay the poppy wreath at both services and the Clerk will obtain confirmation of times from the Chairman of the Royal British Legion.

It was proposed that a donation of £60 should be made to the Poppy Appeal.

Proposed: SW

Seconded: JO'B

All agreed

To approve the purchase of two new flower tubs for Ivy Todd Hill and the planting of all village tubs with winter bedding.

To approve a quotation for rectifying a problem with the drains to the pavilion.

To review the Internal Auditor's Report for 2018/19

To approve terms of reference for the Planning Committee

To agree the PC's policy on donations

19/119 Date of next meeting

The next meeting will be on Wednesday, 6th November, 8.00pm in the Village Hall. StephW gave her apologies in advance.

The meeting closed at 9.50 pm.

Signed.....(Chairman)

Dated: 06.11.2019

