

DEBDEN PARISH COUNCIL

To: All Debden Parish Councillors

NOTICE OF MEETING

You are summoned to the Meeting of Debden Parish Council which will take place on Wednesday, 28th September 2022 at **8.00pm** in the Village Hall

S Watson
22nd September 2022

Please note that this is a meeting of the Parish Council at which important items of business are conducted. The public are welcome to attend to observe the proceedings. There is a public participation session on this agenda and we invite members of the public to raise questions on items which appear on the agenda. The Council is not obliged to answer questions but will endeavour to do so, where possible.

AGENDA

- 22/713 **Apologies for absence.**
- 22/714 **Disclosure of Interests.**
To receive disclosures of pecuniary and non-pecuniary interests with reference to items on the agenda.
- 22/715 **Public participation session (15 minutes available if required)**
Members of the public are permitted to make representations and give evidence in respect of any item of business included on the agenda. If members of the public would like to submit questions, these should be sent to swatson@debden.org by 10.00pm on **Monday, 26th September 2022**
- 22/716 **Approval of Minutes**
To approve and authorise the Chairman to sign the Minutes of the Meeting of the Council held on 27th July 2022 (no meeting held in August)
- 22/717 **Planning**
To discuss planning applications and receive an update on outcomes and any other planning matters, including any further information concerning the potential development at Deynes Road.
- 22/718 **District and County Councillors' reports**
To receive reports from County Cllr Foley and District Cllr Luck
- 22/719 **Internal Audit Report**
The report prepared by the Internal Auditor has been circulated to councillors in advance of this meeting.
To note the content of the report and prioritise the actions/ recommendations contained therein.
To consider publication of the Internal Audit Report.
- 22/720 **Development of Reserves Policy**
The level of the PC reserves was noted as low in the recent Internal Audit.
To consider and approve adoption of a Reserves Policy for Debden Parish Council going forward.
- 22/721 **DPC new website**
To receive an update report and approve payments due.

- 22/722 **Allotments**
To consider a proposal to get quotes for the development of a detailed and accurate topographical plan of the allotments to show clearly the actual allotment space being used and that which is unused.
A GPS survey and full land survey would lay out every detail of the site including trees (TPO's), ditches, ponds, boundaries, foot paths, access points, and each plot or fenced area. It will highlight overgrown areas, sheds, etc. The cost is anticipated to be in the region of £500.
- 22/723 **New Bench at Debden Green**
To approve the purchase of a replacement bench given the dilapidated state of the current bench.
- 22/724 **Waste Bin at Smiths Green**
To approve the purchase of a new bin to replace the current broken bin.
- 22/725 **Pond Update**
To receive an update on the pond refurbishment project.
- 22/726 **Zoom Account**
To consider benefits of retaining the account versus cost of retention (£14.39 per month).
To approve payment of fees to date, April to September being £86.34
- 22/727 **Annual Budget**
To check progress of actions and projects for which provision was made in the annual budget.
- 22/728 **Parish Council Insurance**
To confirm approval for renewal of the Parish Council's insurance policy which is due for renewal at the end of September. Premium £1636.59
- 22/729 **Village Shop**
To approve payment of £50 as a budgeted contribution to the shop electricity supply.

To note that an essential repair to restore the electricity supply to the shop/ post office was required as a matter of some urgency on the weekend on Saturday 3rd September. To approve payment of the invoice for materials only, £41.64.
- 22/730 **Contribution to Waste Skip**
To approve payment of the budgeted sum of £200 being the PC contribution to the cost of emptying the skip which stands outside the village hall.
- 22/731 **Debden Recreation Ground Trust**
To approve payment of £7000 to the DRG, as per the approved PC budget (Debden Recreation Ground)
- 22/732 **Payments Schedule**
To approve payment of items noted on the payments schedule, circulated prior the meeting.
- 22/733 **Autumn Litter Pick**
To note the arrangements for the Autumn Litter Pick to be held on Saturday 1st October 2022
- 22/734 **Urgent Matters**
To discuss any urgent matters of interest to the Parish.

22/735

Items for next agenda

To check the Action List for items which should be addressed at the October meeting.

22/736

Date of next meeting.

Wednesday 26th October at 8pm in the Village Hall.