

DEBDEN PARISH COUNCIL

To: All Debden Parish Councillors

NOTICE OF MEETING

You are summoned to a Meeting of Debden Parish Council which will take place at Debden Village Hall on **Wednesday, 26th April 2023 at 8.00pm**

Parish Clerk (A Hogbin)
20th April, 2023

Please note that this is a meeting of the Parish Council at which important items of business are conducted. The public are welcome to attend to observe the proceedings. There is a public participation session on every agenda where we invite members of the public to raise questions on items which appear on the agenda. The Council is not obliged to answer questions but will endeavour to do so, where possible.

AGENDA

23/837

Apologies for absence

To receive and approve. Cllr O'Brien's apologies already received.

23/838

Disclosure of Interests

To receive disclosures of pecuniary and non-pecuniary interests regarding items upon the agenda.

23/839

Public participation session (15 minutes available if required)

Members of the public are permitted to make representations and give evidence in respect of any item of business included upon the agenda and other matters of interest. If members of the public would like to submit questions, these should be sent to clerk@debden-pc.gov.uk by 10.00pm on **Monday, 24th April 2023**.

23/840

Approval of the Minutes

To approve and authorize the Chairman to sign the Minutes of the Meeting of the Council held on 29th March 2023.

23/841

Planning

To discuss recent planning applications made and receive an update on outcomes and any other planning matters.

23/842

Highways

To receive an update report

23/843

Clerk's Report

To receive the Clerk's Report regarding recent developments (to follow).

23/844

Clerk's Timesheet

To note and approve the timesheet submitted by the Clerk (to follow).

23/845

Payments

To approve items for payment (schedule to be circulated under separate cover).

23/846

Coronation Celebrations

A final update on the arrangements to celebrate the coronation of HM King Charles III on 6 May 2023.

23/847

End of year accounts

To consider the (unaudited) accounts for the year ended 31st March 2023. These accounts will not be published until they are finally adopted following the Internal Audit.

To note that it will be possible to transfer a sum (to be agreed post Audit) into the Reserve Account in accordance with the Council's Reserve Account policy.

23/848

Review of Existing Policies & Procedures

To review existing policies with amendments.

- **Financial Regulations**

23/849

Annual Village Meeting/Assembly

To discuss arrangements and items for the Annual meeting.

23/850

Next Agenda

To record items for the next agenda.

23/851

Date of Next meeting

Please be advised that the Annual General Meeting (AGM) of Debden Parish Council will be held on Tuesday 16th May 2023 at 7pm in Debden Village Hall.

This meeting will be followed on Tuesday 16th May by the Annual Village Meeting (also known as the Annual Assembly) which will start at 8pm in Debden Village Hall.

23/852

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

In view of the confidential personnel nature of the business to be transacted, to consider excluding the press and public from the meeting.

23/853

Personnel Issue

To receive an update report from the Chairman of the Personnel Committee and to approve payment of any relevant invoices.